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**MINUTES
BUILDINGS & GROUNDS COMMITTEE MEETING
March 16, 2021**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Buildings & Grounds Committee was held on March 16, 2021 at 7:01 p.m. remotely via ZOOM.

Present: Chairman Kinnane, Commissioner R. Evans, Comm Reps Aguilar, Bettencourt, Poeschel

Absent: Comm Rep Sernett

Also Present: Executive Director Talsma, Director of Recreation Kapusinski, Director of Parks, Planning & Maintenance Hugen, Director of Golf & Facilities Bechtold, Director of Finance & Administration Hopkins, Executive Assistant Logan

Audience: President Kaplan, Commissioners Chhatwani, K. Evans, Friedman, McGinn; Comm Reps Macdonald, MacGregor (7:05), Wilson (7:05), Henderson (7:10)

2. Approval of Agenda:

Comm Rep Poeschel made a motion, seconded by Commissioner R. Evans to approve the agenda as presented.

On a Roll Call: Carried 5-0-1

Ayes: 5 R. Evans, Aguilar, Bettencourt, Poeschel, Kinnane

Nays: 0

Absent: 1 Sernett

3. Approval of the Minutes:

Comm Rep Aguilar made a motion, seconded by Comm Rep Bettencourt to approve the minutes of the February 16, 2021 meeting as presented.

On a Roll Call: Carried 5-0-1

Ayes: 5 R. Evans, Aguilar, Bettencourt, Poeschel, Kinnane

Nays: 0

Absent: 1 Sernett

4. **Comments from the Audience:**

None

5. **Old Business:**

None

6. **New Business:**

A. **Birch Park OSLAD Utilities Contract / M21-025:**

Director Hugen reviewed the budget for the Birch Park OSLAD project. The project is broken down into the following sections: earthwork, landscaping, asphalt, basketball hoop, concrete, utilities, playground, open air picnic shelter, soccer field, design fees, project contingency (part of the overall budget), and playground install.

Comm Rep Aguilar noted there is a great discrepancy between the two bidders for the utilities contract. Director Hugen explained there are major discrepancies between the bidders through all of the contracts presented for a variety of reasons. He added for the utilities contract, DK Construction is out-of-state which impacts their timeline, staging, and staffing and results in a much higher cost of doing the project.

Based on the OSLAD project completed at South Ridge, it was noted the Birch Park project contingency of \$10,000 should be sufficient.

Commissioner R. Evans made a motion, seconded by Comm Rep Bettencourt to recommend the Board award the contract of AJ Oleson Construction for the completion of the utilities at Birch Park for a total of \$34,365.25 with the contingency included as part of the overall cost of the project.

On a Roll Call: Carried 5-0-1
Ayes: 5 R. Evans, Aguilar, Bettencourt, Poeschel, Kinnane
Nays: 0
Absent: 1 Sernett

B. **Birch Park OSLAD Earthwork Contract / M21-026:**

Director Hugen reviewed the three bidders for the earthwork contract. It was noted Evans & Sons asked for their bid to be pulled because they did not properly bid for the entire project.

Comm Rep Poeschel made a motion, seconded by Comm Rep Bettencourt to recommend the Board award the contract to AJ Oleson Construction for the

completion of the earthwork at Birch Park for a total of \$72,537.50 with the contingency included as part of the overall cost of the project.

On a Roll Call: Carried 5-0-1
Ayes: 5 R. Evans, Aguilar, Bettencourt, Poeschel, Kinnane
Nays: 0
Absent: 1 Sernett

C. Birch Park OSLAD Concrete Contract / M21-027:

Director Hugen reviewed the concrete contract and the four bids received.

Comm Rep Bettencourt made a motion, seconded by Commissioner R. Evans to recommend the Board award the contract to Paul Herrera Construction for the completion of the concrete at Birch Park for a total of \$88,780 with the contingency included as part of the overall cost of the project.

On a Roll Call: Carried 5-0-1
Ayes: 5 R. Evans, Aguilar, Bettencourt, Poeschel, Kinnane
Nays: 0
Absent: 1 Sernett

D. Birch Park OSLAD Asphalt Contract / M21-028:

Director Hugen reviewed the asphalt contract and the nine bids received.

Comm Rep Poeschel made a motion, seconded by Comm Rep Bettencourt to recommend the Board award the contract to Champion Paving Corp. for the completion of the asphalt at Birch Park for a total of \$67,880.00 with the contingency included as part of the overall cost of the project.

On a Roll Call: Carried 5-0-1
Ayes: 5 R. Evans, Aguilar, Bettencourt, Poeschel, Kinnane
Nays: 0
Absent: 1 Sernett

E. Birch Park OSLAD Playground Equipment / M21-033:

Director Hugen reviewed the playground equipment designed for Birch Park and how it will cater to children of different ages and abilities.

It was noted the playground equipment may be purchased from Play Illinois, the supplier for BCI Burke, through OMNIA Partners, the purchasing coop the District belongs to. The coop bids and negotiates prices allowing partners to use those already bid prices for their purchases.

It was noted the project is anticipated to be completed by the end of fall 2021.

Commissioner R. Evans made a motion, seconded by Comm Rep Bettencourt to recommend the Board award the purchase of Birch Park playground equipment to Play Illinois for a total of \$65,000. (Play Illinois is the Illinois supplier of Burke playground equipment.)

On a Roll Call: Carried 5-0-1
Ayes: 5 R. Evans, Aguilar, Bettencourt, Poeschel, Kinnane
Nays: 0
Absent: 1 Sernett

F. Parks, Planning & Maintenance Board Report / M21-029:

Director Hugen highlighted the following:

- Earthwork has been started on the Bridges TopTracer project. The current range building is being renovated, too.
- All batteries in golf carts have been replaced saving the District \$13,000 by completing the project in-house. There are six batteries per cart.
- Staff are finishing the conversion of the Vogeley teen center into the e-sports gaming center.
- Steve Bessette, Supervisor of Parks Grounds, has accepted a promotion with Hanover Park District and his last day will be April 6, 2021.

Commissioner R. Evans made a motion, seconded by Comm Rep Bettencourt to send the Parks, Planning & Maintenance Board Report to the Board as presented.

On a Roll Call: Carried 5-0-1
Ayes: 5 R. Evans, Aguilar, Bettencourt, Poeschel, Kinnane
Nays: 0
Absent: 1 Sernett

7. **Committee Member Comments:**

Comm Rep Aguilar congratulated Steve Bessette on his promotion. He thanked staff for the job well done.

Comm Rep Poeschel noted it is commendable the projects being able to be done in-house by the Parks staff and noted it is saving the district a great deal of money.

Comm Rep Bettencourt thanked the staff for doing a great job and continuing to do a great job.

Commissioners R. Evans noted it could be worthwhile to add a project storyboard for the Bridges TopTracer project and posting in the Bridges Pro Shop. Director Bechtold noted this is in the making and hope to have it ready to share with patrons in the coming weeks.

Chairman Kinnane acknowledged and thanked Director Huguen and his staff on a job well done.

8. Adjournment:

Comm Rep Bettencourt made a motion, seconded by Commissioner R. Evans to adjourn the meeting at 7:36 p.m.

On a Roll Call: Carried 5-0-1

Ayes: 5 R. Evans, Aguilar, Bettencourt, Poeschel, Kinnane

Nays: 0

Absent: 1 Sernett

Respectfully submitted,

Craig Talsma
Secretary

Monica Logan
Executive Assistant