



1685 West Higgins Road, Hoffman Estates, Illinois 60169

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**AGENDA**  
**ADMINISTRATION & FINANCE COMMITTEE MEETING**  
**TUESDAY, DECEMBER 16, 2025**  
**7:05 P.M.**

**1. ROLL CALL**

**2. APPROVAL OF AGENDA**

*Motion to approve the agenda as presented.*

**3. APPROVAL OF COMMITTEE MINUTES**

- November 25, 2025

*Motion to approve the minutes of the November 25, 2025 meeting as presented.*

**4. COMMENTS FROM THE AUDIENCE**

**5. OLD BUSINESS**

**6. NEW BUSINESS**

**A. 2025 Tax Levy Ordinance / O25-005 / M25-113**

*Motion to recommend to the full board to approve the Annual Levy Ordinance O25-005 in the amount of \$12,812,300 to be collected for the 2025 fiscal year.*

**B. 2025 PTELL Ordinance / O25-006 / M25-113**

*Motion to recommend to the full board to approve the PTELL Reduction Ordinance O25-006, instructing the county where to reduce the levy if necessary.*

**C. Comcast Network Fiber & Xfinity Coax Upgrade / M25-114**

*Motion to recommend to the full board to enter into the following contracts with Comcast/Xfinity:*

- *A new three (3) year contract with Comcast to update the District's outlined fiber private network infrastructure to 1GB for a monthly cost of \$8,499.02.*
- *A new two (2) year contract with Xfinity to upgrade the District's outlined coax public internet and TV for a total monthly cost of \$1,255.*

**D. Administration, Finance & IT Report / M25-116**

*Motion to recommend to the full board to include the December Administration, Finance & IT Report in the December Executive Director's Report.*

**E. Open and Paid Invoice Register: \$459,496.75.**

*Motion to recommend to the full board the approval of the Open and Paid Invoice Register as presented, with a total of \$459,496.75.*

**F. Revenue and Expenditure Report**

*Motion to recommend to the full board the approval of the Revenue and Expenditure Report as presented.*

**7. COMMITTEE MEMBER COMMENTS**

**8. ADJOURNMENT**

*Motion to adjourn the meeting.*

All meetings are held in the boardroom of the Scott R. Triphahn Community Center & Ice Arena at 1685 W. Higgins Road in Hoffman Estates, unless otherwise specified. If an accommodation or modification is required to attend this public meeting please call 847-885-7500 with at least 48 hours' notice.