

**AGENDA**  
**ADMINISTRATION & FINANCE COMMITTEE MEETING**  
**TUESDAY, DECEMBER 16, 2025**  
**7:05 P.M.**

1. ROLL CALL
2. APPROVAL OF AGENDA  
*Motion to approve the agenda as presented.*
3. APPROVAL OF COMMITTEE MINUTES
  - November 25, 2025  
*Motion to approve the minutes of the November 25, 2025 meeting as presented.*
4. COMMENTS FROM THE AUDIENCE
5. OLD BUSINESS
6. NEW BUSINESS
  - A. 2025 Tax Levy Ordinance / O25-005 / M25-113  
*Motion to recommend to the full board to approve the Annual Levy Ordinance O25-005 in the amount of \$12,812,300 to be collected for the 2025 fiscal year.*
  - B. 2025 PTELL Ordinance / O25-006 / M25-113  
*Motion to recommend to the full board to approve the PTELL Reduction Ordinance O25-006, instructing the county where to reduce the levy if necessary.*
  - C. Comcast Network Fiber & Xfinity Coax Upgrade / M25-114  
*Motion to recommend to the full board to enter into the following contracts with Comcast/Xfinity:*
    - A new three (3) year contract with Comcast to update the District's outlined fiber private network infrastructure to 1GB for a monthly cost of \$8,499.02.
    - A new two (2) year contract with Xfinity to upgrade the District's outlined coax public internet and TV for a total monthly cost of \$1,255.
  - D. Administration, Finance & IT Report / M25-116  
*Motion to recommend to the full board to include the December Administration, Finance & IT Report in the December Executive Director's Report.*
  - E. Open and Paid Invoice Register: \$459,496.75.  
*Motion to recommend to the full board the approval of the Open and Paid Invoice Register as presented, with a total of \$459,496.75.*
  - F. Revenue and Expenditure Report  
*Motion to recommend to the full board the approval of the Revenue and Expenditure Report as presented.*
7. COMMITTEE MEMBER COMMENTS
8. ADJOURNMENT  
*Motion to adjourn the meeting.*